

## **Program ES&H Coordinators**

Each Program Head appoints one or more Program ES&H Coordinators. In most Programs, this position is a part-time responsibility for a senior researcher or engineer. Program ES&H Coordinators are expected to:

- Participate in **ATAP ES&H Operations Committee** activities;
- Inform the Committee of **planned activities** in their Program and assist in **hazard review** and **work authorization** activities;
- **Organize QUEST** teams, when required by the Self-Assessment Plan, and **report findings** to the Committee;
- **Report** any accidents, occurrences, hazardous conditions, or concerns that require action and report completion of action items; and
- Maintain **awareness** of their Program ES&H performance, including **Safety Training** completion, corrective action completion, and work authorization status.
- **Communicate** relevant ES&H information to their Program Head, Principal Investigators, and other affected personnel.
- Work with their Program Head to **encourage improvement** in their Program's ES&H performance.